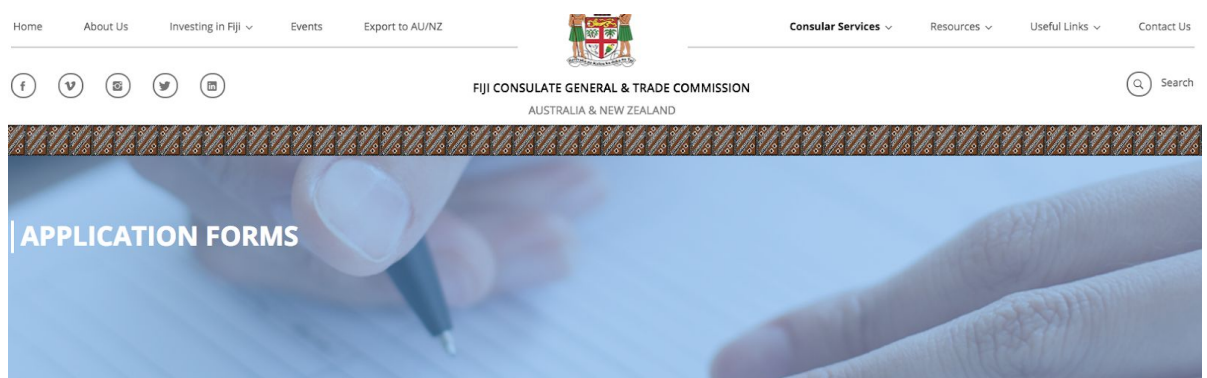




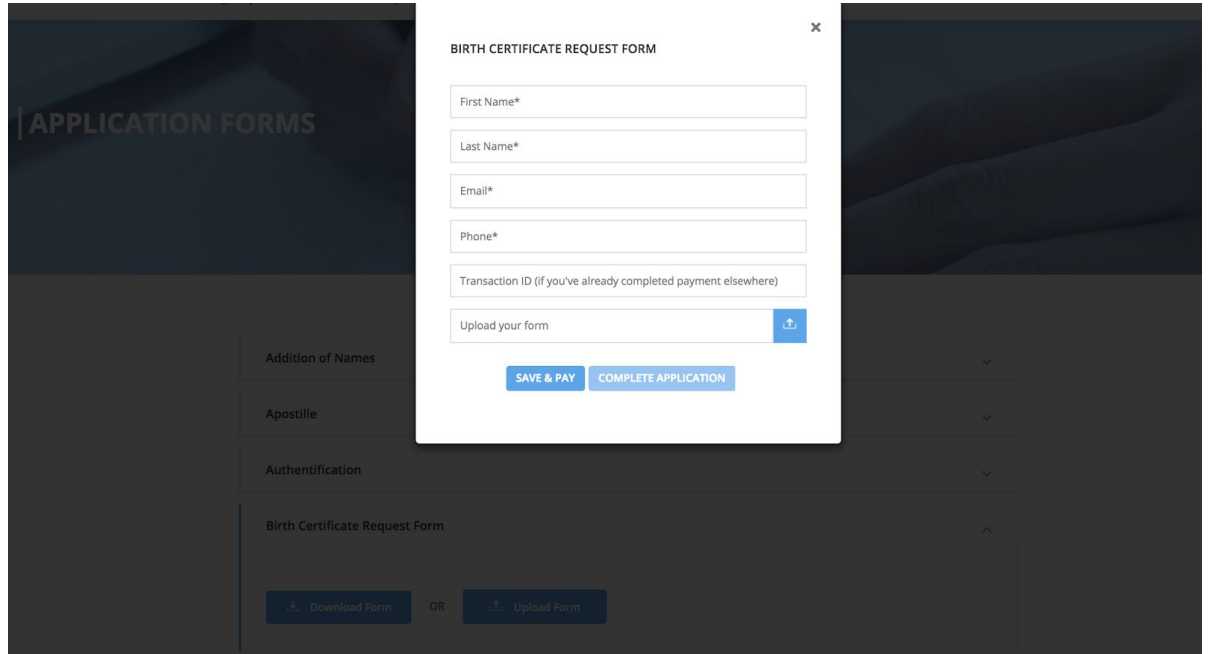
## *Fiji Consulate General and Trade Commissioner to Australia & New Zealand*

### Instructions on using online payment system for Consular Services

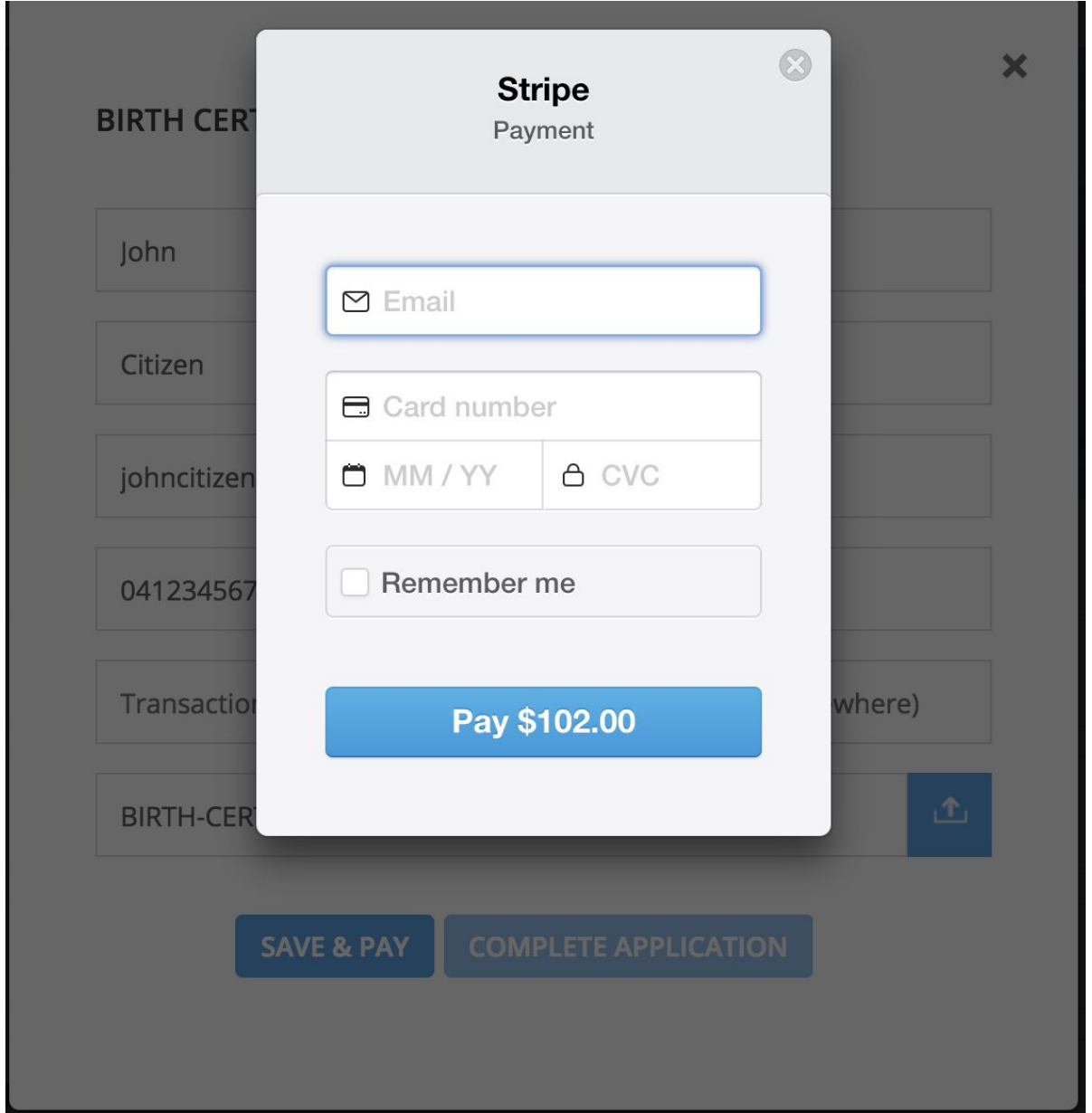
1. Go to the 'Applications Forms' page under the 'Consular Services' tab of the website, here you can download relevant form(s) by clicking on the respective drop down menu:



2. Once you have downloaded and completed the appropriate form(s), you can then 'Upload' it along with any supporting documentation. To upload go to the same 'Applications Forms' page under the 'Consular Services' tab and click on Upload Form. After filling in the form details select 'Save & Pay':



3. You will then be prompted to enter your email & payment details to pay the amount:



4. After you've paid, you'll see the below message with a transaction ID being sent to your email. The select 'Complete Application':

✕

## BIRTH CERTIFICATE REQUEST FORM

Your payment has been successful and a transaction ID has been sent to your email.

John

Citizen

johncitizen@gmail.com

0412345678

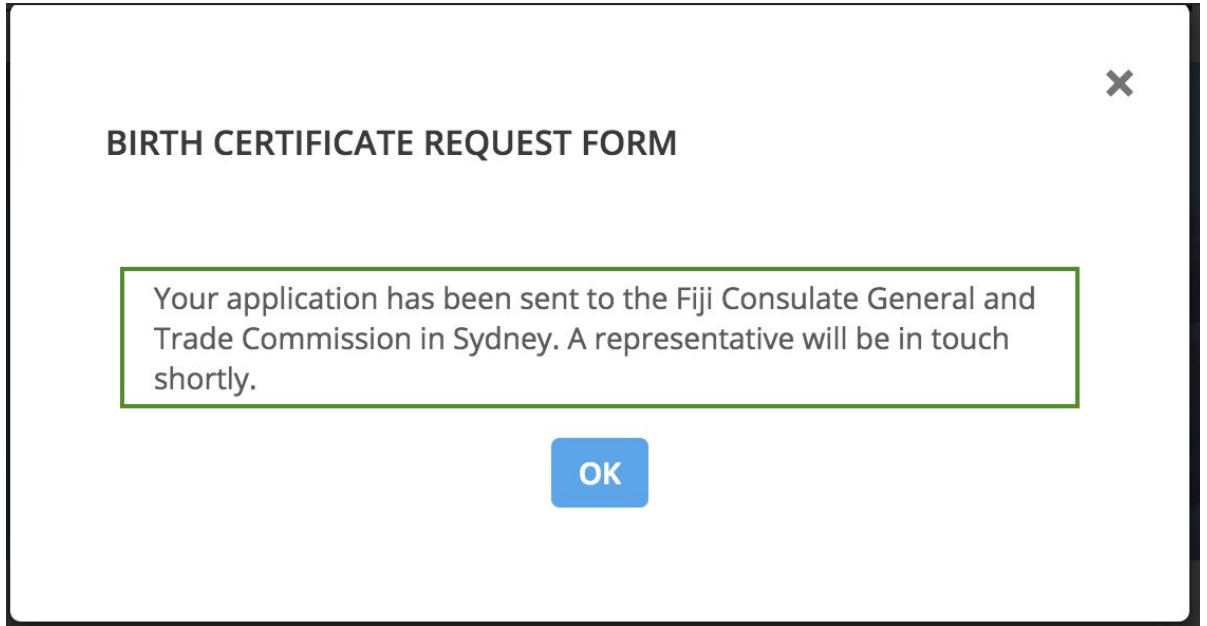
ch\_1CAqItAos4iG6keCXbMEWqpf

BIRTH-CERTIFICATE-REQUEST-FORM (3).docx ↑

SAVE & PAY

COMPLETE APPLICATION

5. You'll then see the following message confirming your application has been sent to us:



Note: To download a full list of application forms and their respective fees, select the 'Application Form Fee Schedule' from the Application forms page.

